



## Attendee Contact and Badge Information

Name \_\_\_\_\_

Title \_\_\_\_\_

Library/Institution \_\_\_\_\_

District \_\_\_\_\_ County \_\_\_\_\_

Work Phone \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home/Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

### Please Check all that apply:

- NJASL member     NJLA member     NJAET member
- I have been a school library media specialist/librarian for 3 years or less
- This is my first NJASL Conference
- You can share my contact information with exhibitors

### Instructions

Please complete both pages, using only one form per person. Copy as needed. *Register guests separately and include separate registration and meal fees.*

All registrations and payments, including purchase orders, must be postmarked by **November 1, 2017**. Late submissions will not be accepted!

**Special Accommodation Requests:** If you have a special physical or communication need, please contact Lisa Christie (lchristie@americanmeetings.com) to discuss, no later than **Nov. 1**.

### Registration Notes

Membership **MUST BE** renewed by **November 1, 2017** in order to register at the member rate.

NJLA and NJAET members can register at the NJASL member rate.

Special event tickets are separate from registration fee. Please see page 2 to register for the events and make payments.

Attendance at this event constitutes permission for your photograph or video to be taken at the event and used for NJASL purposes.

### Conference Registration Fees

Please check off your registration category and indicate total registration fee

Registration Category	In Advance (before Nov. 1)	On Site
Member Full Conference	\$150	\$180
Retired/Student Full Conference**	\$95	\$125
Non-Member Full Conference (membership not included)	\$250	\$280

### Single Day Conference (select one)

	THURSDAY	FRIDAY
Member One Day	\$110	\$140
Retired/Student One Day**	\$95	\$125
Non-Member One Day	\$200	\$230

\* This **Special Rate** is also available for School Librarians who have been displaced from their library or are part-time (20 hrs or less.)

**Total Registration Fee:** \$ \_\_\_\_\_

To become a member of NJASL please visit: [http://njasl.org/Join\\_Today](http://njasl.org/Join_Today)

### For Retirees

The registration fee will be waived for retirees who volunteer their services to help at the conference. Please email Susan or Shayne (retireevolunteers@njasl.org), for volunteer information. **Volunteer Deadline is October 16.**

**I would like to volunteer on:**    Nov. 16    Nov. 17

Retirees who only plan to attend the Retiree's Reception do not need to pay a registration fee but must pay for the Reception on back.

## Special Event Tickets

Professional Development sessions run Thursday and Friday. See <http://njasl.org/FallConf> for detailed schedule. For Special Events listed below, please check appropriate box for each event you will be attending so we can get an accurate headcount, and calculate total fees. Attendees are responsible for all other meals.

	Free	<b>Attending</b>	<b>Amount Due</b>
<b>Opening General Session, Nov. 16, 8:00-9:30</b> Keynote presentation by Judy Freeman	Free	<input type="checkbox"/>	
<b>4 hours Concurrent Workshop Sessions, Nov. 16</b> 10:00-11:00, 11:30-12:30, 2:00-3:00, 3:30-4:30	Free	<input type="checkbox"/>	
<b>Author's Luncheon, Nov. 16, 12:30-2:00pm</b> Featured author Judy Freeman and other author's in a panel discussion. PD Certificates will be given. 100 attendee limit	\$39	<input type="checkbox"/>	\$ _____
<b>Exhibit Hall Reception, 4:30-6:00pm</b> See what amazing things the exhibitors have in store for you and your school library. Play Vendor Bingo! Raffles and light refreshments.	Free	<input type="checkbox"/>	
<b>Retiree's Reception, Nov. 16, 6:00-7:00pm</b> Come visit with old and new retirees!	\$17	<input type="checkbox"/>	\$ _____
<b>NJASL Engagement Roundtable, Nov. 16, 5:30-6:30pm</b> NJASL is so much more than just the Fall Conference. Meet the County Presidents and the NJASL Board and explore the numerous benefits you get from membership in NJASL.	Free	<input type="checkbox"/>	
<b>General Session &amp; Membership Meeting, Nov. 17, 8:00-9:30am</b> Keynote presentation by Jordan Sonnenblick.	Free	<input type="checkbox"/>	
<b>4 hours Concurrent Workshop Sessions, Nov. 17</b> 10:00-11:00, 11:30-12:30, 2:00-3:00, 3:30-4:30	Free	<input type="checkbox"/>	
<b>Future Ready Lunch Presentation Nov. 17, 12:30-2:00pm</b> Presentation with Department of Education and other officials to learn about the Future Ready initiative in NJ. PD Certificates will be given. Ticketed Box lunches and reserved seating.	\$26/lunch	<input type="checkbox"/>	\$ _____
<b>Future Ready Lunch Presentation Nov. 17, 12:30-2:00pm</b>	Free	<input type="checkbox"/>	
<b>Bring Own Lunch</b> (lunch concessions available for purchase)			
<b>Total Events Fee</b>			<b>\$ _____</b>

### Payment and Cancellation Information

Registration forms **will not** be accepted without a check or purchase order, and purchase orders may not be accepted post conference. Payments should be made out to NJASL.

On site registrations are available with cash, check or purchase order. No ticketed meals will be available for purchase on site.

All registrations and purchase orders must be postmarked by **November 1** for confirmation.

**Confirmations will be sent via email through November 9.** Your cancelled check will be your receipt. Receipts will not be printed on the back of your badge.

Cancellations must be submitted in writing by November 9. An administrative fee of \$25 will be deducted from your refund check. No refunds will be made after this date. Please send all questions to [registration@njasl.org](mailto:registration@njasl.org)

For Internal Use Only:

Postmark Date:	PO Number:	PO Date:	PO Amount:
Confirmation On:	Check Number:	Check Date:	Check Amount:

### Payment Information

Attendee Name \_\_\_\_\_

Conference Registration Fee \$ \_\_\_\_\_

Special Events Total Fee \$ \_\_\_\_\_

**Total Payment Due** \$ \_\_\_\_\_

#### Mail Form and Payment to:

NJASL Conference Registration  
c/o C.H. Lopez Educational Consulting  
P.O. Box 247

Metuchen, NJ 08840

**Fax:** 732-243-9339

**Email:** [registration@njasl.org](mailto:registration@njasl.org)

**Conference Webpage:** <http://njasl.org/FallConf>

**Registration Deadline is November 1**